

Travel Incorporated

2016 Bullets! – Concur Travel Release Notes

March Release

Admin

Gogo Wi-Fi Setting to Configuration Level

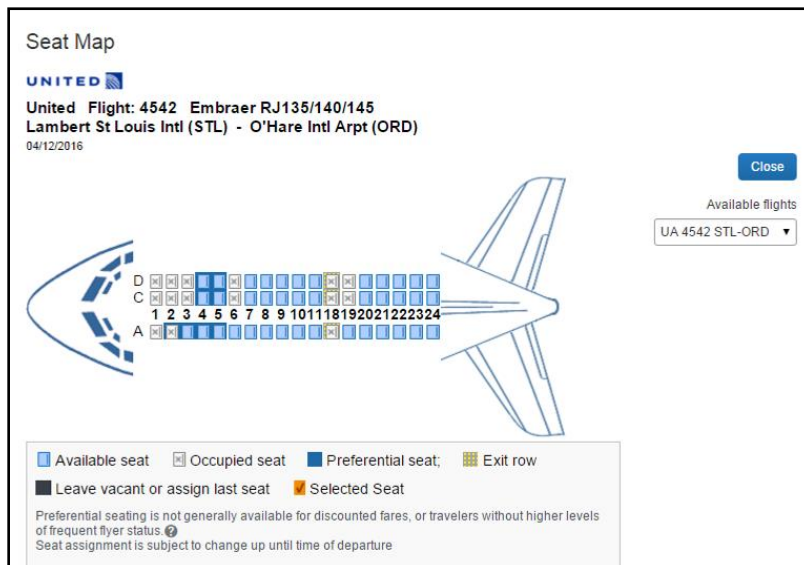
Concur has moved the Gogo Wi-Fi setting from the company level to the configuration level. Companies can configure groups of users who will have access to purchase Gogo Wi-Fi. Moving Gogo Wi-Fi to the configuration level allows for greater flexibility when configuring who gets access to purchase Gogo Wi-Fi. **Auto-on for Professional Only*

Air

Seat Map Updates - Concur has made several updates to the seat map:

- Seats requiring payment to reserve are noted not available for selection.
- Design and color schemes have been updated.
- Help text has been added for paid and preferential seating.
- Background color is no longer used. Replaced with 508-compliant icons.
- Legend has been updated to note all the above changes.

Before



After

Seat Map

Available flights
 UA 6041 SFO-DFW Select Seat Close

United #6041 / E7W / San Francisco Intl Arpt (SFO) - Dallas Ft Worth Intl (DFW)

Seat assignment is subject to change up until time of departure

Available
 Occupied or Unavailable
 Selected
 Exit row
 No seating

Preferential
 Preferential
 Paid preferential
 Paid preferential

The following changes have been made for direct connect vendors, such as Southwest Airlines, that do not support pre-assigned seating:

- Users no longer see seat map icons/buttons.
- Updated text on review page to show pre-assigned seating is not supported

REVIEW FLIGHTS

Outbound flight: Dallas, TX (DAL) - Seattle, WA (SEA) Tue, Mar 29

Southwest #1150	Love Field (DAL) Depart: Tuesday, 08:05a Stops: 0 Duration: 4h 20m Main Cabin: R Boeing 737-700 (winglets)	Seattle Tacoma Intl Ar... (SEA) Arrive: Tuesday, 10:25a
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Return flight: Seattle, WA (SEA) - Dallas, TX (DAL) Thu, Mar 31

Southwest #2349	Seattle Tacoma Intl Ar... (SEA) Depart: Thursday, 02:30p Stops: 0 Duration: 2h 00m Main Cabin: O Boeing 737-700 (winglets)	Metro Oakland Intl Arp... (OAK) Arrive: Thursday, 04:30p
Southwest #2475	Metro Oakland Intl Arp... (OAK) Depart: Thursday, 05:45p Stops: 0 Duration: 3h 15m Main Cabin: O Boeing 737-700 (winglets)	Love Field (DAL) Arrive: Thursday, 11:00p

ENTER TRAVELER INFORMATION

Ensure all traveler information below is correct. @

Primary Traveler Edit | Review all

Name: William Never

Frequent Flyer Programs [Add a Program](#)

For Southwest

No Program selected

SEAT ASSIGNMENT

Pre-reserved seats are not available for this flight.

Viewing a seat map for the following Travefusion carriers, (RyanAir, EasyJet,...) the seat map provides the cost for reserving a seat:

Seat Map

All seat selection incurs a fee. If no seat selection is made, a seat will be automatically assigned to you at no charge.

RyanAir #187 / Boeing 737-800 / Schoenefeld Arprt (SXF) - Koeln Bonn Arprt (CGN)

Seat assignment is subject to change up until time of departure

Available
 Occupied or Unavailable
 Selected
 Exit row
 No seating

When viewing a seat map as an arranger, traveler preferences are noted:

Seat Map

Available flights

AA 2632 JFK-SEA

Select Seat Close

American #2632 / Boeing 737-800 / John F Kennedy Intl (JFK) - Seattle Tacoma Intl Arprt (SEA)

Traveler's preference: Seat: Aisle seat Row: Front of plane



Seat assignment is subject to change up until time of departure

- Available
- Occupied or Unavailable
- Selected
- Exit row
- No seating
- Preferential
- Preferential
- Paid preferential
- Paid preferential

Updates to Collapsed Results (Slivers) – Air/Rail

In the December 2015 release, Concur enhanced the **Shop by Fares** tab, giving it a cleaner, more consistent look and feel. This and other enhancements are part of our initiative to make the tab easier for travelers to use.

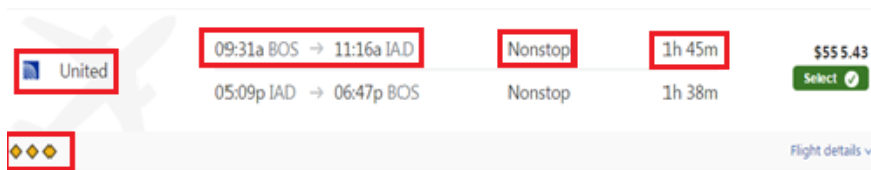
With this release, we are happy to announce several changes to the individual results (slivers) when they are in the collapsed view (not expanded) for air and rail.

Changes include:

- Spacing, background color, and font updates
- Better delineation between departure and arrive time
- More separation between flights
- Removal of headers
- New background color
- New train and airplane watermarks

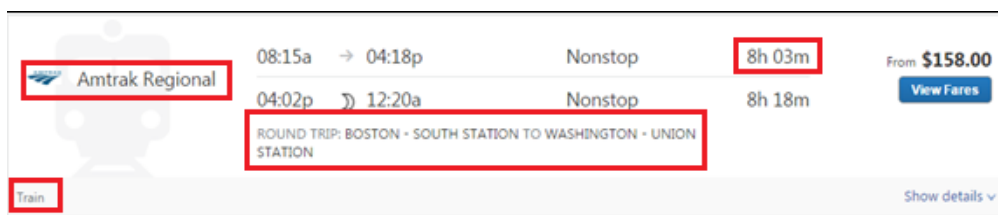
Air:

- Airplane watermark
- Departure/arrival, number of stops, and duration clearly noted
- Preference level now in lower-left corner



Rail:

- Rail watermark
- Train notation
- Departure/arrival, number of stops, and duration clearly noted
- Route called out below as well as notation on whether round trip or one way



Flight Matrix Enhancements

In addition to the sliver updates, Concur has also enhanced the Air/Rail matrix, for both search by price and search by schedule views. These changes will provide a consistent and clear user interface for car, hotel, and ground reservations.

Changes include:

- Spacing, background color, and font updates
- Placement of policy violation icon
- Preference level icons replaced with text
- Icon/Text updated when multiple carriers for a given leg are returned

****COMING SOON** Sunset of Interjet Direct Connect, April 30 2016**

To further improve quality, Concur plans to consolidate their direct connect content to one source where they have redundancies. For this reason, Concur has decided to sunset the Interjet Direct Connect for B2B content by April 30 2016. Interjet will be available via TravelFusion.

Air Canada Direct Connect – Multi-Segment Search Available Again

Due to a system-wide system performance issue when processing Air Canada Direct Connect multi-segment searches, Concur had deactivated the multi-segment searches for Air Canada Direct Connect with the January 2016 release. With this release, multi-segment searches for Air Canada Direct Connect are available.

****COMING SOON** Shop by Schedule Updates**

Concur will make several updates to the **Shop by Schedule** page for air/rail with the **May** release:

- Name change for Get Quote and Quote These Options and Quoted Fare
- Radio buttons will be replaced with buttons
- Seat map icon will become the word Seats
- Preference level icons will be replaced with text
- Text and shading updates will be made

What the User Sees:

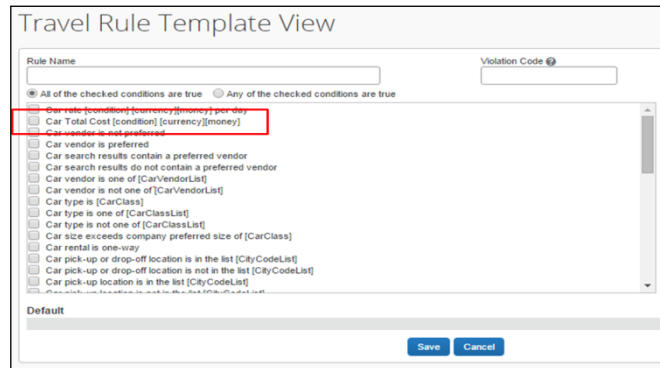
The user does a search by schedule and the search results appear. The user selects his/her preference for each leg by clicking **Quote for Price**. With those results, the user clicks **Price these options**. The user clicks **Select** to go to the **Review and Reserve** page

Car

New Rule Parts for Car Total Cost

Concur has added a new car policy rule that takes into consideration the total daily cost of the car (including taxes and fees).

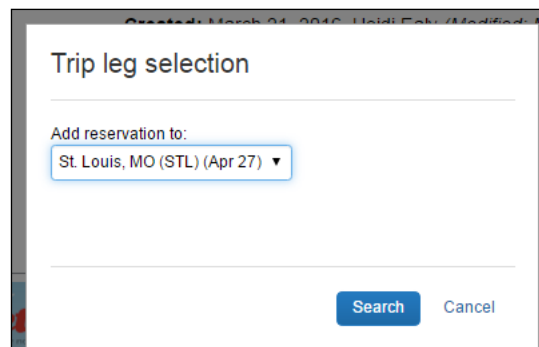
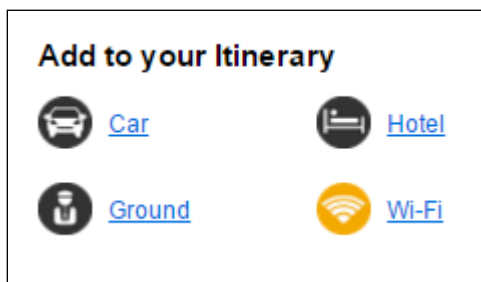
By configuring policy around total cost, travel spend can be more closely controlled.



Remove Default Time for Ground Reservations

Prior to this release, Concur was pre-populating a pick-up time for ground reservations when booked in conjunction with a trip (*not* a ground-only reservation). With this release, the pick-up time is blank and the user must add it.

The user/arranger clicks **Ground** from the itinerary and selects the associated leg:



Ground Search Criteria

Dropoff at (departing)		Pickup at (arriving)	
<input checked="" type="radio"/> Lambert St Louis Intl, St. Louis, MO	04/26/2016	<input type="radio"/> Hartsfield Intl Arpt, Atlanta, GA	
<input type="radio"/> Hartsfield Intl Arpt, Atlanta, GA	04/27/2016	<input type="radio"/> Lambert St Louis Intl, St. Louis, MO	

Pick-up Location

Airport Company Location
 Address Preferred Hotel
 Home

9241 Cherry Brook Lane
St. Louis, MO
US

Vehicle type: Sedan

Pick-up date: 04/26/2016

Pick-up Time: [dropdown]

Hourly Ride: 1

Delta #2055

Depart: St. Louis (STL) **05:55 am** (04/26/2016)
Arrive: Atlanta (ATL) **08:28 am** (04/26/2016)

Add a ground transport to your trip.

[Display Trip](#) [<< Previous](#) [Next >>](#) [Cancel](#)

All of the user's data is pre-populated where possible – except the pick-up time. The departing flight information is also noted so the user does not have to go back to check when the flight departs. If the user/arranger does not pick a time, he/she will be reminded.

This feature is auto-on for all customers who have limo/ground enabled

Hotel

Hilton Hotels No Longer Providing E-Receipts

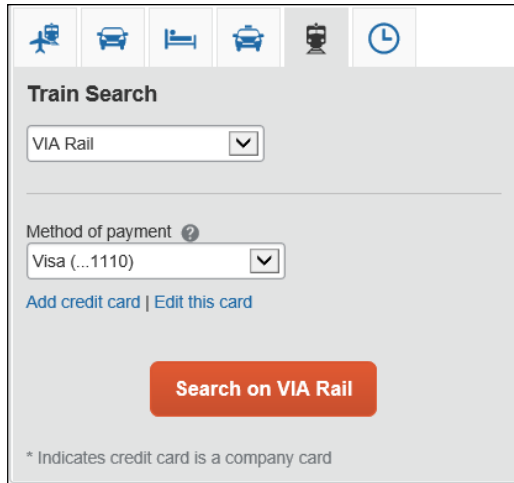
Concur is hopeful that this situation will be temporary as we are working with Hilton on alternatives. Further announcements will be made in subsequent release notes. This applies to all Hilton properties worldwide – not just Hilton Hotels

Rail

Rail Enhancements – Form of Payment

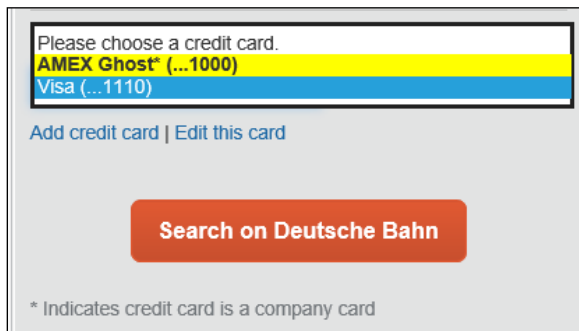
There have been several look-and-feel enhancements made to the **Train Search** (formerly **Rail Search**) tab and the **Mixed Flight / Train Search** (formerly **Air/Rail Search**) tab. With this release, there are several additional changes involving form of payment (FOP).

For VIA Rail, the user enters the FOP on the **Train Search** tab. The user clicks **Search on VIA Rail**. Concur passes the FOP information to VIA Rail



The screenshot shows a 'Train Search' form. At the top, there is a navigation bar with icons for airplane, car, hotel, train, and clock. Below the icons, the form is titled 'Train Search'. It features a dropdown menu for 'VIA Rail'. Underneath, there is a 'Method of payment' section with a dropdown menu showing 'Visa (...1110)'. Below the dropdown menu, there are links for 'Add credit card' and 'Edit this card'. A prominent red button labeled 'Search on VIA Rail' is centered on the page. At the bottom, a small asterisked note reads '* Indicates credit card is a company card'.

If the user is allowed to choose between forms of payment, then they appear in the list.



This screenshot shows a dropdown menu for credit card selection. The text 'Please choose a credit card.' is at the top. Below it, two options are listed: 'AMEX Ghost* (...1000)' which is highlighted in yellow, and 'Visa (...1110)' which is highlighted in blue. Below the dropdown menu, there are links for 'Add credit card' and 'Edit this card'. A red button labeled 'Search on Deutsche Bahn' is positioned below the links. At the bottom, a small asterisked note reads '* Indicates credit card is a company card'.

If the user cannot choose between forms of payment (for example, the user must use a corporate ghost card), then no options are available.

Miscellaneous

New Languages Available

Concur has added language support for several new languages. These languages are automatically available in Travel, and require activation in other Concur products. Travel companies will see both the static user interface (menus, page names, etc.) and the company’s dynamic text (expense types, payment types, etc.) in the new language. The user interface is now provided in these languages:

- Czech
- Danish
- Finnish
- Korean
- Norwegian
- Polish
- Russian

In the

March release, the new language(s) will appear in the **Change language** field on the sign in page.

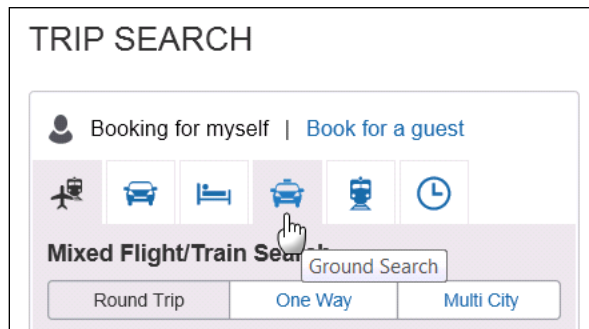
The user will be able to select one of new languages in the **Default Language** field on the **System Settings** page of Profile.

Travel Icon Hover Text

Concur has added hover text to denote the various travel icons in the search widget:

- Mixed Flight / Train Search (If rail enabled)
- Flight Search (If Rail not enabled)
- Car Search
- Hotel Search
- Train Search
- Ground Search
- Check Flight Status

What the User Sees



****COMING SOON MAY RELEASE** -**

Icons Replaced with Text

Concur will be reverting back to the icons with the April release and then converting to text as planned with the May release.

New Policy Violation Icons - With the May release, we will replace all of the policy violation icons. The change will affect all of the results pages (air/car/hotel/rail/ground).

Changes include:

- **Show but do not Allow** will appear with **a red exclamation point and no button**. Remember it this way: Red means you CAN'T BOOK IT.
- **Log for Reports and Notify Manager** will appear as **a yellow warning icon**.
- **Require Approval and Require Passive Approval** will appear as **a yellow warning icon and will include the following text: This fare requires manager approval**.
- **Message When Matched** will appear with one of the icons noted above **but will also include hover text**.
- **Show Message** will appear as an information **icon with hover text**.